

Colaton Raleigh Parish Council

To Members of Colaton Raleigh Parish Council

You are duly summoned/required to attend the **Annual Parish Council Meeting** of Colaton Raleigh Parish Council to be held on **Monday 11th May** in the Village Hall, Colaton Raleigh at 7.30pm

Agenda

1. Election of Chair
2. Chair to sign Declaration of Acceptance of Office
3. Election of Vice Chair
4. Vice Chair to sign Declaration of Acceptance of Office
5. **Apologies:** To receive apologies and approve reasons for absence.
6. **Declarations of Interest**
7. **To consider Co-option of members to the Council to fill the Casual Vacancies currently outstanding**
(Representation of the Peoples Act 1985, s.21)
8. **Minutes of previous meeting:** To consider the approval of the minutes of the previous meeting of the Council held on Monday 9th March 2026 (previously circulated)
9. **Election of Representing Officers**
 - a. Village Hall
 - b. Highways
 - c. Playpark
 - d. Emergency Planning inc. brooks/ditches/gulleys
 - e. Defibrillator
 - f. Asset Register
 - g. Website/Transparency/GDPR
 - h. Colaton Raleigh Charities
 - i. Police Liaison
 - j. Section 106/CIL working group
 - k. Heaths to Sea
10. **Nominations for Voluntary Footpath (P3) Warden/s**
11. **Review of following policies, procedures, and regulations:**
 - a. Standing Orders

12. Progress Reports

- I. Refurbishment of MUGA**
- II. Playpark fence repairs**
- III. Replacement/repair of toddler swing considerations around new playpark equipment**
- IV. Village Tap (Meadow Way)**
- V. Signs to Village Hall & Church**

13. Matters Requiring Discussion

- I. Grant application from Exmouth & District Community (£116.98)**
- II. Village Pound**
- III. Hedges along Church Road**
- IV. Jubilee Memorial Tap**
 - I. Restoration of the plaque**
 - II. Replacement of the grille below from further damage**
- V. Flooding at Monkey Lane junction**

14. Planning Matters

- I. To consider applications received**
- II. To consider applications received after agenda publication (subject to circulation prior to meeting)**
- III. To note applications/appeal/comments since the last meeting (considered under delegated authority)**
- IV. To note approvals/refusals by EDDC since last meeting**
 - i. 26/0228/FUL – Froginwell Vineyard, Sanctuary Sleeps Sanctuary Lane Woodbury Salterton Exeter EX5 1ET**
Construction of a pod to be used as an office/laundry
- e. To note response from Planning Inspector re Appeal Hearing**

15. Correspondence (not already circulated) and any response/s required

- I. Membership renewal – Devon Association of Local Councils is due**
- II. Robot Hayes planning application**
Email from the East Devon National Landscape Fund
- III. Email from David Whelan – Emergency Planning & Community Safety Manager ‘Noise Action Week’**
- IV. Otter Vally Association AGM – Wednesday 13th May 07:30pm Peter Hall Budleigh Salterton**

16. Clerk’s Report

- I. ROSPA Play Safety**
- II. Audit**

17. Reports (for information)

- A. County Councillor - JB**
- B. District Councillor/s - CF/MM**
- C. Police – JP**
- D. Village Hall - RC**
- E. Footpaths – ED/DJ**
- F. Playing Field – SM**
- G. Highways – SM**

H. Heaths2Sea Landscape Recovery Project – JH/DJ

I. Speed Watch – DJ

18. Financial Matters

i. To approve the following payments:

- Colaton Raleigh Village Hall Bookings	£30.00
- ROSPA Play Safety Inspection	£142.80
- Halcyon Landscaping x2 Invoices	£266.38
- Payroll	£710.04
- Devon Association of Local Councils Renewal	£303.67
- Training Costs	£72.00
- Clerks Expenses	£194.11
- EDDC (litter bin emptying)	£499.20
- Halcyon Landscaping (April)	£136.52
Total	£2,354.72

ii. Payments In

- £6,312.50 (precept first instalment - 01.04.26)
- £3.02 (wayleave agreement cheque received, but not yet paid in)
- £241.83 (HMRC VAT repayment – 17.04.26)

i. Bank Balances

Business Current Account	£11,336.76
Business Savings Account	£20,425.33

ii. Reserve Balances

P3	£2686.25
Emergency Plan	£457.34
VAS	£300.00
Defibrillator	£231.52
Playpark Equipment	£966.00
CIL	£6,127.71
Devon Communities Together	£815.00
Contested election	£750.00

19. Public Questions

20. Councillors reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

Councillors are respectfully reminded that this is not an opportunity for debate or decision making

21. Date of Next Meeting

Harriet Pipkin Clerk to Colaton Raleigh Parish Council

Harriet Pipkin, Parish Clerk, can be contacted by telephone on 07966 768832
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